



Polk County, Texas

ORDER

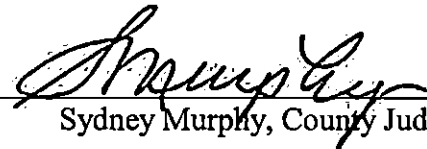
OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held February 13, 2024 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.




Sydney Murphy, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on February 13, 2024.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court.



Schelana Hock, County Clerk
Polk County, Texas



Polk County Asset Management Form

Type of Transaction (check one)

Transfer
 Surplus/Salvage
 Waste

X

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
HP Prodesk 400 G1 MT Tower	MXL5320V94
IBM thinkcentre Series D	814822U LKZG2GC
HP p2-1294 tower	3CR2351355
Dell XP Professional tower	FCCD891
Dell HOME basic tower	HYB 26H1
IBM netvista tower	831036U KCL4XKG
CRT Monitors	88-DD718 Property tag: 00000718
CRT Monitors	88-CC819 Property tag: 000002075

Transferring/Selling Dept.

I.T.

Dept. Head Signature

Carey Lawrie

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
 Surplus/Salvage
 Waste

Date of Transaction:

Inventory Items

Description of Equipment	Serial Number
FUJITSU – Fi-6140 – Scanner – no longer works	SNID: 006178.
FUJITSU – Fi6140z – Scanner – No longer works	SNID: 607127
FUJITSU – Fi6140z – Scanner – No longer works	SNID: 607138
FUJITSU – Fi6140z – Scanner – No longer works	SNID: 001959
HP Compaq – 6200 Pro MT – Tower - No longer works	SNID: MXL1490RN3
HP Compaq – 6200 Pro MT– Computer Tower – No longer works	SNID: MXL2191L54
HP Elite Desk 800 G1 – Computer Tower – No longer works	SNID: MXL4111VYG
HP Laster Jet 600 M601 – Printer – No longer works	SNID: CNCCF260DP
Fellowes – PS 79CI – Shredder – No longer works	SNID: no serial number
Fellowes – 225CI – Shredder – No longer works	SNID: no serial number
Fellowes – PS 79CI – Shredder No longer works	SNID: no serial number

→ add → IBM monitor
broken

Model: 665 H62
SN: 66-67478

HP Compact 6000 Pro Micro – Computer Tower – No longer works	SNID: MXL0241FPG
IBM Computer Monitor – No longer works	SNID: 66-67478
HP - 6300 Tower - No longer works	SNID: MXL3022H86

add →

add →

HP-6000-Tower - no longer works SNID: MXL0241FPG

Transferring/Selling Dept.: District Attorney

Dept. Head Signature:



Receiving Department:

Dept. Head Signature:

Disposition Of Asset If Surplused Or Salvaged:

Polk County Asset Management Form

Type of Transaction (check one):

Transfer	<input checked="" type="checkbox"/>
Surplus/Salvage	<input type="checkbox"/>
Waste	<input type="checkbox"/>

Inventory Items	Description of Equipment	Serial Numbers
	Hon Legal File Cabinet	Polk County Tag: 000001479

Transferring/Selling Dept. Emergency Management

Dept. Head Signature *C. Armstrong*

Receiving Department Human Resources

Dept. Head Signature

DISPOSITION OF ASSET IF TRANSFERRED: Legal File Cabinet that is not in use will be transfered to Human Resources.